



NEWSFLASH AGRISETA MANDATORY GRANT

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Final submission due date for the ATR17-18 & WSP18-19
is Monday, 30 April 2018 @ 24:00



The Mandatory Grant application submission period for 2018 is now open.

All Submission Manuals, Guidelines, Forms and relevant information have been updated on the website: www.agriseta.co.za > WSP/ATR > All relevant sections:

All registered SDF's are able to access INDICIUM to start completing and submitting the 2018 Mandatory Grant applications.

SDF's can access INDICIUM by going to the website: www.agriseta.co.za > WSP/ATR > INDICIUM LOGON

To register as a new SDF, follow the link: <http://indicium.agriseta.co.za>. Import a SDF appointment letter of the employee to INDICIUM. AgriSETA will acknowledge registration of the new SDF.

IMPORTANT INFORMATION

Take note of the final submission date. AgriSETA will accept no late submissions, no extensions will be granted and no exceptions will be made.

- **ATR17-18** = Report on training **completed from 01 April 2017 to 31 March 2018**
- **WSP18-19** = Planning of training **to be conducted from 01 April 2018 to 31 March**

5 SAMPLE pages per SDL number to prove training was completed is required, consisting of any of the following:

- Invoices (Preferred - With company detail & logo)
- Certificates (If no invoice is available – Stamped by the Company)
- Attendance Registers / Summary of Training in AgriSETA prescribed format as per Mandatory Grant manual

NB: Do not provide large number of pages and do not provide any other type of document than the mentioned ones. Do not submit original documents, scan the documents and import on INDICIUM as required.

Refer to **2015 OFO** version to complete **ATR 17-18** and Refer to the **new 2017 OFO** version to complete **WSP 18-19**

Fully signed Authorization pages and proof of training **MUST** be submitted with the ATR 17-18 & WSP 18-19 by 30 April 2018. No *pp* will be accepted or electronic signatures will be allowed. Only original signatures of the authorized person to sign obo the Employer will be accepted.

Mandatory Grants team will be available for assistance: Monday 30 April 2018 via e-mail & telephone till 16:30 and the technical team will from 17:00 – 24:00 be available via e-mail at racquel@agriseta.co.za.

**2018 Pay-out percentage for Mandatory Grant is 20% of levies received from
01 April 2018 to 31 March 2019**