

National Directorate Animal Health

Notice No. VPN/02/2017-08

To: STATE VETERINARY OFFICERS

Subject: Cattle and Sheep registered unit for exports of animal products (split system).

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ABBREVIATIONS

Abbreviation	Meaning
AHT	Animal Health Technician
OIE	World Organisation for Animal Health
DAFF	Department of Agriculture, Forestry and Fisheries
DAH	National Director of Animal Health at DAFF
PEO	Provincial Director: Veterinary Services
RSA	Republic of South Africa
SV	State Veterinarian/Official Veterinarian
PSV	Provincial state veterinarian
EU	European Union
VPN	Veterinary Procedural Manual
SOP	Standard Operating Procedure
TAHC	Terrestrial Animal Health Code
ID	Identification
ARC-OVR	Agricultural Research Council - Onderstepoort Veterinary Research
NEO	National Executive Officer

DEFINITIONS

Term	Meaning
Unauthorized substances or products:	Substances or products, the administering of which to animals is prohibited under EU legislation;
Antibiotic growth promoter	Any medicine that destroys or inhibits bacteria and is administered at a low, sub-therapeutic dose. This includes Ionophore antibiotics and non-ionophore antibiotics.
Residue of veterinary drugs	Includes the parent compounds and/or their metabolites in any edible portion of the animal product, and includes residues of associated impurities of the veterinary drug concerned.
Health Certificate	Health Certificate for Movement is a certificate signed by the veterinarian at origin, to state that the consignment complies with specific health requirements for movement, and that the consignment complies with the country which will be importing the products of animal origin.
Movement permit	A permit, issued by a SV, where animals or products to be moved must be under veterinary control
Registered unit	Farm, feedlot or abattoir registered with DAFF as complying with control measures set out in this VPN
Responsible person	A manager or owner of land or an owner of animals
Authorised private veterinarian	A veterinarian that is registered by the South African Veterinary Council, who has been authorised by the Director Animal Health and the National Executive Officer in terms of this VPN to perform specified duties.
State Veterinarian	A veterinarian employed by the National or Provincial government and duly delegated in terms of the Animal Diseases Act, 1984 (Act No. 35 of 1984) and/or Meat Safety Act, 2000 (Act No. 40 of 2000).
Registered Farm	A farm is a large tract of land along with facilities needed to raise cattle destined to go to feedlot for finishing that has been registered with DAFF as complying with control measures set out in this VPN
Registered Feedlot	A feedlot is a feed yard which is used in intensive animal farming for finishing livestock, notably beef cattle prior to slaughter at abattoir that has been registered with DAFF as complying with control measures set out in this VPN

Inspection	The examination of feed or systems for control of residues, raw materials, traceability, and disease control, in order to verify that the registered unit conform to requirements. For organic food, inspection includes the examination of the production and processing system
Premix	A uniform mixture of one or more micro-ingredients with diluent and/or carrier. Premixes are used to facilitate uniform dispersion of micro-ingredients in a larger mix

BACKGROUND

The South African industry has expressed interest in participating in international trade and various desired trade partners require strict risk mitigation measures for importation of products of animal origin. Before trade of animal products may occur, the importing country needs to be satisfied that their animal health status will be appropriately protected. The Veterinary Services of an exporting country must provide evidence to the Veterinary Services of the importing country that an adequate level of protection is achieved. In order to facilitate such trade and assist the South African industry in attaining these markets, a split system for production of products of animal origin is proposed.

The split system incorporates the general principles necessary to facilitate international trade of products of animal origin. This system is based mainly on functional separation of animals with differing health status and management practices by implementing strict biosecurity measures, identification and traceability, feed and veterinary drug use monitoring and control and disease control measures in the production system. Relevant animal subpopulations should be clearly identified, recognizable and traceable, and should be epidemiologically separated from other populations. Both the South African veterinary authority and the members of the private sector interested in attaining these markets have important responsibilities in the establishment and maintenance of a split system.

The purpose of this Veterinary Procedural Notice (VPN) is to provide the requirements for the establishment of a general split system for the facilitation of international trade in products of animal origin. The addendums to this VPN will provide the individual requirements for specific trade partners.

All costs to establish and maintain a split system, are to be paid by the exporter or benefactor.

A. PROCEDURES FOR REGISTRATION OF A VETERINARY APPROVED CATTLE AND/OR SHEEP SPLIT SYSTEM

1. REGISTRATION OF A VETERINARY APPROVED CATTLE AND/OR SHEEP FARM AND/OR FEEDLOT

The applicant must apply in writing to the Provincial Veterinary Authority, using Annex A of this document, if he/she wishes to register a veterinary approved cattle and /or sheep registered unit.

The documents listed below must be presented to DAFF on application for registration:

- 1.1. Application form (Annex A) – Must be completed and signed by the applicant, authorized private veterinarian and the state veterinarian responsible for supervision and certification of the registered unit.
- 1.2. Aerial map – The purpose of the Aerial map is to assess whether the site is suitable for registration. This plan must indicate the location of the registered unit and surrounding structures and the neighboring activities.
- 1.3. Detailed site plan – The detailed site plan must include the layout of the registered unit, fences, the access points, disinfection points, storage areas/rooms, showers, offices, loading ramps, mortality disposal facilities, manure handling facilities and quarantine facilities. Any staff quarters or other dwellings must also be indicated on the map.

NB: The aerial map and detailed site plan must be endorsed by the inspecting state veterinarian or authorized private veterinarian to confirm the existence of structures.

- 1.4. General and country specific Inspection Report - completed by the responsible provincial state veterinarian following inspection of the registered unit. The initial application for registration must be accompanied by a preliminary checklist, which is completed following an inspection visit by the state veterinarian and authorized private veterinarian. (Annex B and checklist for relevant Addendum)
- 1.5. The authorized private veterinarian will be responsible for frequent supervision and monitoring visits and implementing control measures in the registered units:
 - 1.5.1. Monitoring the disease status of the animals,
 - 1.5.2. Identification and traceability,
 - 1.5.3. Ensuring that the feed does not contain ingredients of ruminant origin or prohibited medications or feed additives.
- 1.6. The application for authorization of the private veterinarian must be completed by the private veterinarian applying for authorization and submitted to the provincial state veterinarian (Annex M and Annex N). The services of the authorized private veterinarian will be at the cost of the owner.

- 1.7. The authorized private veterinarian must be recommended to the Director Animal Health for authorization by the responsible state veterinarian. The “curriculum vitae” of the private veterinarian must be included with the recommendation.
- 1.8. Authorization of the private veterinarian will be valid for one year and the private veterinarian must re-apply annually when the manager/owner of the registered unit applies for re-registration.
- 1.9. Should the authorized private veterinarian responsible for supervision and monitoring of a farm or feedlot change during the year, DAFF must be informed timeously and the new prospective authorized veterinarian must apply timeously for authorization.

2. ANNUAL RE-REGISTRATION

- 2.1. Registration of the unit is only valid for one year, where after the registered unit must be re-registered. Re-registration is also necessary where there has been a change in ownership and management or relocation of the registered unit. The owner or manager is responsible for initiating the process for re-registration and will not be reminded by the provincial state veterinarian or DAFF
- 2.2. For re-registration purposes, the registered unit must be inspected, and Annex A and Annex B completed and submitted. Copies of site plans need not be submitted annually, unless there are structural changes that have taken place. Written confirmation must be provided that there have been no structural changes.
- 2.3. Registered farm will only be re-registered once the application for re-registration has been received along with the weekly and monthly inspection reports done throughout the previous year by the authorised private veterinarian and the annual inspection report completed by the state veterinarian.
- 2.4. Submission of these documents must be evaluated and approved by the National Director Animal Health, this does not guarantee that re-registration will be immediate, as the information provided must be evaluated and found to comply.
- 2.5. Owners of approved facilities must contact the relevant state veterinarian to arrange for annual re-inspection at least 3 months before expiry of the current registration.

3. LISTING OF A VETERINARY APPROVED CATTLE AND/OR SHEEP REGISTERED UNIT

- 3.1. All veterinary registered cattle and/or sheep registered units must be listed in an official “List of Approved Veterinary Facilities” to be compiled and regularly up-dated by the National Veterinary Services.
- 3.2. The list must contain the following information for each veterinary registered cattle and/or sheep unit:
 - 3.2.1. Registration / ZA number
 - 3.2.2. Name of owner

- 3.2.3. Registered name of veterinary approved cattle and/or sheep registered unit
- 3.2.4. Postal address
- 3.2.5. Telephone number
- 3.2.6. Email address
- 3.2.7. Province
- 3.2.8. District/municipality
- 3.2.9. GPS co-ordinates
- 3.2.10. Physical address of registered unit
- 3.2.11. Current registration date (void if de-listed)
- 3.2.12. Expiry date of export approval
- 3.2.13. Details of the state veterinarian responsible for supervision
- 3.2.14. Details of the authorised private veterinarian
- 3.3. Following registration or re-registration of a registered unit, the National Director Animal Health will issue a certificate of registration, which will be valid for a maximum of 12 months. The original certificate will be sent to the state veterinarian who submitted the application. The state veterinarian must supply the original to the applicant and keep a copy of the certificate on file. A copy of the certificate will also be kept on file at the National Directorate Animal Health.

4. DE-REGISTRATION

- 4.1. Applications for re-registration must reach the office of the National Director Animal Health, Department of Agriculture, Forestry and Fisheries before the date of expiry on the registration certificate. Should the owner and/or manager of the registered unit fail to do this, the registered unit will be automatically de-registered.
- 4.2. The approval of the registered unit can be withdrawn at any time without warning, at the discretion of the National Directorate Animal Health, if any shortcomings are detected.

5. DESCRIPTION OF RESPONSIBILITIES

- 5.1. Owner and/or manager of the registered feedlot or farm:
 - 5.1.1. Acquaint themselves with all the requirements described in this VPN and the relevant Addendum of the country to which exports are intended.
 - 5.1.2. The owner and/or manager of the registered farm and/or feedlot must establish and implement an SOP for monitoring of livestock on a daily basis for notifiable and controlled diseases, as well as diseases of concern to the importing country.
 - 5.1.3. Maintain records of the daily monitoring sheets.
 - 5.1.4. Secure the services of an authorized private veterinarian for supervision and monitoring of the registered farm and/or feedlot.

- 5.1.5. Keep all records as described in this VPN and the relevant Addendum for the importing country. These records must be made available to the authorized private veterinarian and state veterinarian.
- 5.2. Authorized private veterinarian:
 - 5.2.1. Apply for authorization by the National Director Animal Health
 - 5.2.2. Supervise and monitor the farm and/or feedlot as described in this VPN and the relevant Addendum for the importing country.
 - 5.2.3. Complete the general (Annex B) and the country specific (relevant addendum annex) checklist for every inspection visit.
 - 5.2.4. Keep copies of all records for the farm and/or feedlot for which supervision is provided. Submit copies of these documents to the responsible state veterinarian.
 - 5.2.5. Issue the movement permit and relevant health attestation for movements of animals off the farm or feedlot, when the state veterinarian is unavailable to issue this document.
 - 5.2.6. Immediately report any suspect cases of notifiable and controlled diseases and diseases that are of concern to the importing country, to the responsible state veterinarian and DAFF.
 - 5.3. Provincial State Veterinarian:
 - 5.3.1. Inspect the registered unit and complete the inspection report for registration of the registered farm or feedlot.
 - 5.3.2. The state veterinarian must inspect the registered farm and/or feedlot at least once a year for re-registration. The inspection report must be completed and submitted to DAFF by the state veterinarian for the registration and annual re-registration.
 - 5.3.3. Recommend the private veterinarian for authorization by the National Director Animal Health.
 - 5.3.4. Investigate any suspected cases or diagnosed cases of notifiable and controlled diseases, and diseases of concern to the importing country, when notified of these occurrences by the authorized private veterinarian. The investigation report must be submitted to DAFF, as soon as finalized.
 - 5.3.5. Issue movement permits and the relevant health attestation for movements of animals off the farm or feedlot. The authorized private veterinarian may be requested to issue the movement permit and relevant health attestation, according to the importing country's requirements, when the state veterinarian is unable to do so.
 - 5.3.6. Issue the required veterinary health certificate for export of the animal product to the importing country.
 - 5.3.7. Acquaint himself/herself with the minimum requirements for a veterinary registered cattle and/or sheep unit.

- 5.3.8. Provide a new applicant with an application form that corresponds in form and content to the model in Annex A.
- 5.3.9. Explain in person to the owner what the implications are regarding the commitments and obligation the owner undertakes.
- 5.3.10. Keep records of issued movement permits and health attestations for the movement of animals from approved farms to the abattoir and other destinations
- 5.3.11. Keep the monthly inspection reports and reconciliation of records performed by the authorised private veterinarian or state veterinarian.
- 5.3.12. Provide the owner of a registered unit with a detailed report with the reasons why a registered unit cannot be approved if the registered unit does not comply with the requirements of this VPN.
- 5.3.13. Arrange for another inspection when the owner indicates that all the deficiencies have been rectified.
- 5.3.14. Keep the original application documents on file
- 5.3.15. Submit a copy of the application and all supporting documents to the Provincial Director for recommendation to the National Directorate Animal Health, Department of Agriculture, Forestry and Fisheries.
- 5.3.16. Receive the original registration certificate, keep a copy thereof on file and give the original certificate to the applicant.

6. INSPECTION TO APPROVE A VETERINARY APPROVED CATTLE AND/OR SHEEP REGISTERED UNIT

The responsible provincial state veterinarian must inspect the registered cattle and/or sheep farm or feedlot for approval for registration.

- 6.1. The owner of the cattle and/or sheep registered unit and the state veterinarian will agree upon a suitable date for the inspection. The veterinarian will inform the owner of the cattle and/or sheep registered unit of the conditions under which the inspection will be carried out. Only the owner/manager or his authorised signatory/person responsible for the registered farm may sign the application forms.
- 6.2. Inspection report (Annex B) must be sent to DAFF not more than 2 weeks following the inspection
- 6.3. The basis for approval will be the requirements as described in this VPN and the relevant Addendum for the country to which the exports will take place.

B. MINIMUM STANDARDS FOR A VETERINARY APPROVED CATTLE AND/OR SHEEP FARM AND/OR FEEDLOT FOR EXPORT OF ANIMAL PRODUCTS

1. SOURCING OF ANIMALS

- 1.1. Animals may only be sourced from registered farms approved according to this VPN.
- 1.2. An electronic database must contain comprehensive records of animals introduced onto the registered farm.
- 1.3. All livestock must have been sourced in the Foot and Mouth Disease free zone (without vaccination) of South Africa.
- 1.4. A dispensation will be considered for bulls from non-registered farms entering the registered farm, for breeding purposes, upon application to the Director of Animal Health. Such bulls must comply with the requirements of the importing country and may not move to the abattoir for export.
- 1.5. Bulls must be quarantined for 1 month before joining the herd in the registered unit and must be monitored for clinical signs for controlled diseases.

2. FARM OF ORIGIN / REARING FARM

- 2.1. There must be documented proof that lambs and/or calves were born and raised on a registered farm (with exception of bulls as described in 1.4).
- 2.2. The registered farm must be situated in the FMD free zone without vaccination.
- 2.3. The registered farm must participate in the National residue monitoring system.
- 2.4. All stock that is born on the registered farm must be identified and information recorded on an electronic database. The electronic database must contain all records of animals introduced onto the registered farm, and include the identification, origins of the animals and the animal disease status of the registered farm from which the animals have come. DAFF will define the minimum requirement
- 2.5. Registered animals must not have contact with any other animals with a different health status.
- 2.6. Specific official controls must be in place for animals from registered farms regarding the use of veterinary medicines and medicines must be administered under veterinary supervision and the prescription must be retained.
- 2.7. Should any workers keep their own animals on the registered farm, animals must be registered and managed as part of the registered unit
- 2.8. Employees must be adequately trained to implement the system. Records to prove this must be available.
- 2.9. The registered farm must be under regular veterinary supervision. The registered farm must receive monthly visits from the authorised private veterinarian.
- 2.10. The infrastructure must meet the standard of the OIE TAHC.
- 2.11. The following infrastructure within a registered unit contributes to the effectiveness of its biosecurity should therefore be in place.
 - 2.11.1. Fencing or other effective means of physical separation at registered farm perimeter;
 - 2.11.2. Facilities for people entering the registered unit which includes access control, changing area and showers, facilities to store personal items and cloths, facilities to wash

employee's overalls and uniform. Working cloths may not leave the registered unit and will need to be clean on site

- 2.11.3. Vehicle access and entry including washing and disinfection procedures;
- 2.11.4. Dedicated unloading and loading facilities;
- 2.11.5. Separate facilities for introduced animals and sick animals;
- 2.11.6. Infrastructure to store feed and veterinary products;
- 2.11.7. Bio-secure disposal of carcasses, manure and waste;

3. FEEDLOT

- 3.1. All livestock arriving at registered feedlots must be adequately identified and must have had no exposure to veterinary medicines and feed additives prohibited by the importing country. Records reflecting the health status must accompany each animal (or a group of animals) arriving at the feedlot.
- 3.2. There shall be no contact with animals of a different health status during transport from registered feedlots and to registered abattoirs.
- 3.3. Should any workers keep their own animals on the feedlot; animals must be registered and managed as part of the registered unit.
- 3.4. Feedlot may only supply livestock to an abattoir
- 3.5. Employees must be adequately trained to implement the system. Records of training must be available to demonstrate this.
- 3.6. The feedlot must have an attending authorised veterinarian who must do weekly inspections.

4. FEED

- 4.1. The feed must be certified as being free of veterinary medicines and feed additives prohibited by the importing country.
- 4.2. Documented proof is required that no growth promoters, antibiotics or additives are used in feed, licks and premixes and must be kept on the premises. There must be an "on farm or feedlot" sampling programme to test for growth promoters, antibiotics or additives, according the requirements of the importing country. These results must be included in the documented proof, as well as a copy of the registration certificate for any feed mills from which feed, licks and premixes may be sourced.
- 4.3. All the above described documentation must be included in the application for re-registration of the registered farm or feedlot.
- 4.4. If commercial feed, licks or premixes are used, it can only be sourced from feed mills that are registered as such by DAFF, and have been registered and inspected annually:
 - 4.4.1. The feed mill may not keep, handle or store any growth promoters on the premises

OR

- 4.4.2. The feed mill must have a dedicated line for producing feed which is free of growth promoters and must keep full, auditable records of the receipt and use of any growth promoters on the premises
- OR
- 4.4.3. The feed mill must have a system in place to ensure that a line is free of any growth promotants prior to manufacturing feed for cattle and sheep farmed for products of animal origin for export and must keep full, auditable records of the receipt and use of any growth promotants on the premises.
- 4.5. If natural pastures are used, when using pesticides and fertilisers, care should be taken that manufacturer's recommendations of such products are followed, and acceptable minimum residue levels, as described by the importing country, are not exceeded.
- 4.6. An up to date feed register must be kept on the farm and feedlot, and be available for inspection by the authorised private veterinarian and state veterinarian.
- 4.7. Farms and feedlots are allowed to mix their own feed, provided that they do not include any growth promoters or antimicrobials into the feed mixtures at any time.
- 4.7.1. Feed components must be registered in terms of the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act, 1947 (Act No. 36 of 1947) and DAFF.
- 4.7.2. Feed components must be bought from registered facilities
- 4.7.3. Premix ingredients (except maize) must be registered in terms of the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act, 1947 (Act No. 36 of 1947).
- 4.8. Cattle and sheep may not be fed meat and bone-meal or greaves derived from ruminants.

5. USE OF MEDICINES AND OTHER SUBSTANCES

- 5.1 No veterinary medicines that are prohibited by the importing country may be present on the registered farm/feedlot.
- 5.2 Only drugs registered with the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act 1947 (Act no 36 of 1947) may be used, provided they are not prohibited by the importing country. Dosage and withdrawal time must be adhered to, as well as auditable records kept.
- 5.3 Evidence must be provided that the above mentioned prohibited veterinary medicines and feed additives are not kept or used on the registered feedlot and farm.
- 5.4 An electronic database must be kept up to date and reconciled monthly, of all veterinary medication and feed additives kept on the registered feedlot and farm. These must be up to date and contain the following information:
- 5.4.1 Registration number of registered farm
- 5.4.2 Product name for each product in stock
- 5.4.3 Expiry date for each product
- 5.4.4 Withdrawal period for each product

- 5.4.5 Stock volume for each product – starting volume
- 5.4.6 Quantity used, reason and ID number of recipient animal
- 5.4.7 Stock volume for each product – end volume
- 5.4.8 Official veterinary verification signature
- 5.5 Reconciliation which is supported by a proper paper trail, including prescription and treatment sheets, is required.
- 5.6 It is recommended that a list of products used, with their withdrawal times, be maintained and given to appropriate persons on the unit.
- 5.7 The store where the veterinary medicines and feed additives are kept must be locked and limited access allowed ensuring proper control.

6. IDENTIFICATION AND TRACEABILITY

- 6.1. The cattle must bear a unique identification tag which can be traced to farm of birth and farm and/or feedlot where reared.
- 6.2. The calves and/or lambs must be marked with an individual and unique identification mark, which is permanent and cannot be distorted, within 6 weeks of birth.
- 6.3. The electronic database must contain all information of animals from birth to death. This will include information on all treatments, vaccinations, movements and slaughter or mortality date (post mortem results should be included for mortalities).
- 6.4. Each animal must be individually identified with a unique, individual identification tag.
- 6.5. Damaged or lost identification marks must be corrected or replaced with immediate effect.
- 6.6. The individual identification tags used must comply with the following:
 - 6.6.1. Tamper proof,
 - 6.6.2. Visible number and a unique 2D bar code, and a country specific logo
 - 6.6.3. Number has to be laser print quality
 - 6.6.4. Bar code may not be duplicated
 - 6.6.5. Individual, unique identification tags may not be duplicated or re-used if an animal dies.
 - 6.6.6. The unique 12 digit number must be embedded in the barcode for security purposes and be verifiable against an electronic database.
- 6.7. All information from birth to slaughter must be captured and stored on an electronic database.
 - 6.7.1. Date of birth
 - 6.7.2. The dam
 - 6.7.3. The date of identification
 - 6.7.4. The individual, unique identification mark
 - 6.7.5. All information on movement of cattle and their destination
 - 6.7.6. Animals which have died
 - 6.7.7. Lost or damaged identification marks, and the corrective action taken

- 6.7.8. Changes in the identification of cattle, the original identification mark, the new identification mark and the reason for the change
- 6.8. The individual, unique identification mark must remain on the animal from the farm of origin to the feedlot
- 6.9. Feedlot must maintain a register for all animals entering the feedlot.
- 6.10. Electronic database must be accessible to the following
 - 6.10.1. Provincial veterinarian
 - 6.10.2. Authorised private veterinarian for feedlot and abattoir
 - 6.10.3. DAFF
- 6.11. All records of all sheep or cattle present on the registered unit must be kept, captured on to the electronic database, and reconciled weekly. The following information must be available:
 - 6.11.1. Number of animals on the registered unit
 - 6.11.2. Identification numbers of all individual animals
 - 6.11.3. Dates of birth on the farm
 - 6.11.4. Dates of arrival on the farm
 - 6.11.5. Number of mortalities
 - 6.11.6. Number sent for slaughter
 - 6.11.7. Record of treatments
 - 6.11.8. Date of withdrawal from the register with reasons e.g. dispatch to slaughter/death/treatment with veterinary products warranting withdrawal etc., should be meticulously maintained.

7. MOVEMENT OF ANIMALS

- 7.1. Movement may only occur between registered farms/feedlots/abattoirs (unless otherwise stated in the country specific addendum);
 - 7.1.1. All movement onto and off registered farms or feedlot require movement permits that is accompanied by the relevant health attestations.
 - 7.1.2. Movement permit (Annex E and the attestation for the importing country as attached to the relevant addendum) issued by the authorised private veterinarian or the state veterinarian must verify that the registered unit complies with requirements as stipulated by the importing country.
 - 7.1.3. Health attestation issued by the authorised private veterinarian in the feedlot to the abattoir must indicate compliance with all withdrawal periods and disease status of the animal as per clinical inspection.
 - 7.1.4. Authorised private veterinarian of origin must inspect the registered unit prior to movement.
 - 7.1.5. The state veterinarian and authorised private veterinarian at destination must be informed and must consent to the movement

- 7.1.6. If all is in order, a movement permit must be completed by the authorised private veterinarian or state veterinarian of origin
- 7.1.7. Original movement permit must accompany animals or groups that are transported to another registered unit;
- 7.1.8. All copies of movement permits must be kept by the authorised private veterinarian of origin and an additional copy must be sent to the state veterinarian of origin.
- 7.1.9. Copies of all movement permits must be stored for a minimum of 5 years for audit purposes
- 7.1.10. The original movement permit must be checked and verified by the authorised private veterinarian at destination upon arrival at the registered unit.

7.2. Movement Permit

- 7.2.1. A movement permit including a health attestation must be issued for each individual movement onto and off any registered farm or feedlot, the template for movement will be found in the relevant addendum
- 7.2.2. Each movement permit must contain a unique reference number which must be recorded on the electronic database
- 7.2.3. Movement Permits are valid for one movement only unless specified on the Permit.
- 7.2.4. All conditions stipulated on the Movement Permit must be adhered to and complied with. (Annex E)

8. WELFARE

- 8.1. The registered farm must have facilities for the easy and humane handling of animals;
- 8.2. Transportation of livestock must be in accordance with the regulatory procedures laid down under the Animal Protection Act 71 of 1962.

9. SUPERVISION AND MONITORING

- 9.1. Daily inspection by the owner/manager
 - 9.1.1. Animals on intensive registered farms of origin and finishing registered farms/feedlots must be monitored on a daily basis by the farm manager/owner/staff. Daily monitoring reports must be kept for audit purposes.
 - 9.1.2. Frequency of monitoring of livestock farmed under extensive conditions will be every 3-4 days.
 - 9.1.3. Reports for daily (or every 3-4 days for extensive conditions) monitoring must be available to the authorised private veterinarian, State veterinarian and DAFF.
 - 9.1.4. An SOP must be drafted by the owner for daily monitoring and should prescribe the standard operating procedure for clinical inspections for controlled and notifiable diseases, as well as the diseases of concern for the importing country.

- 9.1.5. Owner must supply SOP's for handling animal mortalities, morbidities and carcass disposal.
 - 9.1.6. An auditable and documented Animal Health and Management Programme must be drawn up and implemented. This should include vaccinations, anthelmintic treatments, external parasite treatments, mineral-, vitamin- and nutritional supplementations and other on-farm procedures (docking, castration, breeching etc.), as well as any other records that may relate to the quality of the livestock presented for slaughter.
 - 9.1.7. In the event a sick animal is identified during monitoring, the authorised private veterinarian must be notified and must be available to diagnose animals
 - 9.1.8. Records must be kept of all consultations, diagnoses and treatment.
 - 9.1.9. All withdrawal periods must be kept, records of treatments, prescriptions and slaughter dates must be recorded on the electronic database.
- 9.2. Weekly inspection on feedlot
- 9.2.1. The resident authorised private veterinarian will conduct independent weekly veterinary inspections on the registered feedlot. The inspection report (Annex B and the relevant Addendum annex), which contains a summary of the daily monitoring reports and weekly inspection reports, must be submitted every month to the state veterinarian and DAFF.
 - 9.2.2. Feed and animal samples must be collected and tested during each monthly inspection as prescribed in the National on farm residue monitoring programme.
 - 9.2.3. The feedlot must be under supervision of the provincial state veterinarian.
 - 9.2.4. At the feedlot, the authorised private veterinarian must be resident at the feedlot.
 - 9.2.5. The authorised private veterinarian is required to complete the relevant checklist for inspection (Annex B and the relevant Addendum annex) for every weekly visit to the feedlot. These checklists must be submitted with the application for registration and re-registration.
- 9.3. Monthly inspection on farm
- 9.3.1. The authorised private veterinarian will conduct monthly inspections on all registered farms. A record of any clinical signs of notifiable and controlled diseases and diseases of concern for the importing country must be kept for each monthly inspection. The inspection report and daily monitoring reports (Annex B and the relevant Addendum annex), must be submitted every month to the state veterinarian and DAFF
 - 9.3.2. The farm must be under supervision of the provincial state veterinarian.
 - 9.3.3. The authorised private veterinarian is required to complete the relevant checklist (Annex B and the relevant Addendum annex) for every monthly visit to the farm. These checklists must be submitted with the application for registration and re-registration.
- 9.4. Annual inspection
- 9.4.1. Annual audits will be conducted by the PSV.

- 9.4.2. Annual inspection may only be conducted once all weekly and monthly inspection reports are received by the state veterinarian. All inspection reports and daily monitoring reports submitted throughout the year must reconcile with the number of inspections conducted during the year

10. RECORDS REQUIRED FOR INSPECTIONS

10.1. Documentation

10.1.1. Annex A

10.1.2. Aerial map and detailed site plan of the registered farm (as described in section A 1 of this VPN)

10.1.3. Registered mark in terms of the Animal Identification Act, 2002 (Act no.6 of 2002) and identification marks for all animals. (as described in section 6 of this VPN)

10.1.4. Annex B

10.1.5. Relevant inspection report if applying for export to a specific country, please refer to specific addendums

10.1.6. All records on electronic database (as described in this VPN and the relevant Addendums) including, but not limited to, all movements, veterinary visits, veterinary inspection reports, mortalities, disease investigation reports and slaughter of sheep and cattle, etc

10.1.7. SOP must be attached for daily inspection

10.1.8. Drug register as described in Section 5.4

10.1.9. All test results for animal diseases and testing of feed for ruminant material and prohibited medications.

10.2. A file with all documentation described above and in this VPN must be kept.

10.3. All records must be available on request by the authorised private veterinarian and state veterinarian.

11. REGISTRATION AND INSPECTION OF EXPORT ABATTOIRS AND CUTTING PLANTS

11.1. The owner of an abattoir, cutting plant or processing plant that seeks approval to export meat must apply to register as an approved meat export establishment through the Provincial Executive Officer (PEO) of the province where his plant is situated (refer to VPN/01).

11.2. Provincial officials delegated by the PEO will conduct an inspection of the registered unit. The basis for approval is compliance with the Meat Safety Act, 2000 and additional requirements in the applicable Addendum.

11.3. The PEO must forward the following documentation to the National Executive Officer (NEO):

11.3.1. the application form (forms are provided in the applicable Addendum)

11.3.2. The completed inspection Report to indicate compliance with requirements set by South African legislation, as well as any requirements in the applicable Addendum. Annex B

- 11.3.3. a recommendation signed by the PEO of the province that the plant be registered for export (refer to VPN/01)
- 11.4. The NEO reserves the right to do a final inspection before the abattoir or cutting plant is approved for export.
- 11.5. Animals arriving at the registered unit:
 - 11.5.1. Each animal arriving at the abattoir must be in compliance with all of the relevant veterinary import requirements.
 - 11.5.2. The number of animals per species arriving at the abattoir shall not exceed the number stipulated in the Veterinary movement permit issued.
 - 11.5.3. Each animal must be identified using a unique tamper evident traceable pre-numbered tag and each animal's identification number recorded on the Health attestation.
 - 11.5.4. The destination shall only be in accordance with the issued movement permit and directly to the listed abattoir.
 - 11.5.5. No movement of animals that have arrived at the abattoir will be allowed from the abattoir as per the relevant section(s) of the Meat Safety Act.
 - 11.5.6. After off-loading the truck must be cleaned and disinfected with a veterinary approved disinfectant before it leaves the abattoir premise.
- 11.6. All records will be maintained for inspection for a period of five years.
- 11.7. All mortalities (dead on arrivals) shall have the date, unique tag number and diagnosis recorded.
- 11.8. The abattoir shall be under the supervision of an authorized veterinarian or PSV.
- 11.9. Carcass temperature records must be maintained and up to date.
- 11.10. Records of carcass pH measurements must be kept and maintained.
- 11.11. Organization must have proof of purchase from a registered farm and/or feedlot as listed in the electronic database and which has been allocated a certification number.
- 11.12. The following documents must be available:
 - 11.12.1. Receiving and offloading procedure.
 - 11.12.2. Emergency slaughter procedure for the handling injured livestock.
 - 11.12.3. SOP for all "dead on arrival" which stipulates that livestock must be disposed of as condemned material.
 - 11.12.4. Slaughter procedure.
 - 11.12.5. Pre-operational checklist.
 - 11.12.6. Procedure for the handling of dropped meat or carcasses.
 - 11.12.7. Traceability systems
 - 11.12.8. Recall procedure to ensure that products failing to meet required food safety standards can be identified, located and removed from all necessary points of the supply chain.
- 11.13. Recall system must be tested on an annual basis
- 11.14. Training of slaughter staff must be available.

11.15. The abattoir must have a programme in place for the laundering of protective clothing.

11.16. Slaughtering registered unit must have a valid registration certificate.

12. REGISTRATION AND INSPECTION OF COLD STORAGE FACILITIES

12.1. The owner/applicant must apply in writing to the:

12.1.1. Provincial executive officer, using Annex A of VPN/38, if he/she wishes to register a veterinary approved cold storage facility for export purposes.

12.1.2. Directorate Inspection Services, at/near the port of entry, using Annex A of VPN/38, if he/she wishes to register a veterinary approved cold storage facility for export purposes

12.2. An authorised private veterinary official will inspect the cold storage facility. The basis for approval is compliance with the Meat Safety Act, 2000; VPN/38 and additional requirements in the applicable Addendum

12.3. All animals arriving at the abattoir must be adequately identified and accompanied with the health attestation and movement permit. There must be documented proof that there was no contact with animals of different health status

12.4. The abattoir must function in accordance with the Meat Safety Act, 2000 (Act no. 40 of 2000) and approved to export to the importing country.

12.5. All meat products must be matured and deboned prior to export of commodity. Maturation will be done at a temperature above + 2°C for a minimum period of 24 hours following slaughter and the pH value must be below 5.8 when tested in the middle of both the longissimus dorsi.

12.6. Employees must be adequately trained to implement the system

ANNEX A**APPLICATION FORM****APPLICATION FOR REGISTRATION AND RE-REGISTRATION OF A SHEEP AND/OR CATTLE FARM AND FEEDLOT FOR EXPORT STATUS**

*Both registered farms of origin and feedlot must register for export

Aim

1. To supply animals for slaughter at approved export establishments.
2. To participate in the national agricultural residue monitoring programme.
3. To participate in animal disease surveillance programmes when required.

A: PARTICULARS OF FARM AND OWNER

Za registration	
Name of Farm:	
Magisterial Area:	
State Veterinary Area:	
Name of owner:	
Postal address:	
Telephone:	
Fax:	
Cell number:	
E-Mail:	

Geographic coordinates (Measured at the location):

GEOGRAPHIC COORDINATES

Farm longitude: E	Degrees:	dd	Minutes:	mm	Seconds:	ss
Decimal reading:						
Farm latitude: S	Degrees:	dd	Minutes:	mm	Seconds:	ss
Decimal reading:						

Workers

Indicate the number of workers employed on the sheep and/or cattle section of the registered unit:

Are any of these workers at any time employed on other registered units?

List names/numbers of other registered units where workers are employed:

Vehicles

Indicate the number of vehicles used on the registered unit:

Are any of these vehicles at any time deployed on other registered unit?

List names/numbers of other registered units where vehicles are dispatched to:

B: PARTICULARS ABOUT FARMING OPERATIONS

Types of animals on farm	Comment	Indicate number of animals currently present on the farm
Cattle		
Sheep		
Goats		
Pigs		
Horses		
Poultry		

Ostrich		
Crocodile		
Wild game		
Other		

C: Other Farming Activities

Type
Crops
Fruit
Fodder
Other

D: Activities that may constitute a chemical risk:

If yes:

Type of industrial or mining activities:

Is direct or indirect animal exposure possible?

Does soil and/water contamination on your farm or in the area pose a chemical risk to meat obtained from slaughter stock?

E. DECLARATION BY THE OWNER / AUTHORISED SIGNATORY OF FARM

I, _____ (full name)

(1) will:

- i) Notify the PSV promptly of any disease outbreak in the herd/flock,
- ii) Not administer (or allow the administration of) production enhancers / growth stimulants or any substance that is a Beta agonist or has an oestrogenic, androgenic, gestagenic or thyrostatic effect to any animal in the flock or allow such agents to be administered,
- iii) Comply with the control measures imposed by the PSV if an outbreak of a controlled animal disease should occur on the farm,
- iv) Observe withdrawal periods of any therapeutic remedies used,
- v) Keep record of all treatments (min 3 months required)
- vi) Submit all livestock or game that dies to a veterinarian for post-mortem examination except where obvious reasons for death can be given.
- vii) Inform the PSV of all mortalities of livestock on the farm.
- viii) Allow the PSV to inspect any animals and take any sample(s) in the flock(s)/ in the herd(s) as he/she deems necessary,
- ix) Keep records as prescribed in paragraphs 12-18. Electronic records will be printed after every update,
- x) Will comply with the requirements set in the Standards applicable to sheep and/or cattle farms approved to supply slaughter stock to export establishments.
- xi) Notify the PSV of any potential / actual chemical risks that may arise.

(2) Declare that all the records and information provided in this application as well as in the Management programs pertaining to the farming activities on the above farm is true and accurate and that no relevant information was withheld.

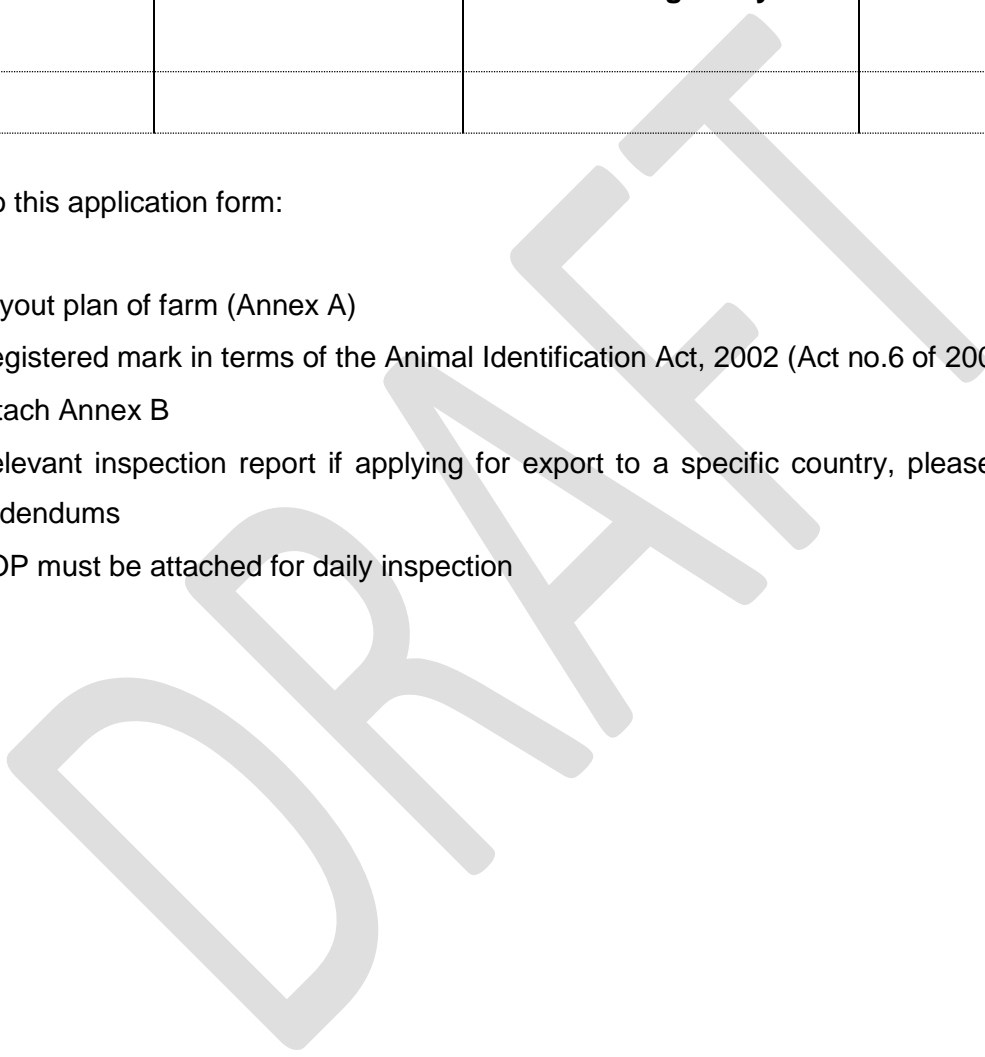
Signed at
(place)

(date)

Signature	Owner	Authorised signatory	Witness

Attach to this application form:

- Layout plan of farm (Annex A)
- Registered mark in terms of the Animal Identification Act, 2002 (Act no.6 of 2002). (Annex A)
- Attach Annex B
- Relevant inspection report if applying for export to a specific country, please refer to specific addendums
- SOP must be attached for daily inspection



ANNEX B**VETERINARY INSPECTION CHECKLIST**

Check list will be completed once requirements have been finalised

No	Audit point	Desired outcome	description
----	-------------	-----------------	-------------

VETERINARY INSPECTION REPORT**INSPECTION REPORT FOR REGISTRATION OF A SHEEP AND CATTLE FARM FOR EXPORT STATUS**

Date of visit:

Name and position of
inspector:

Farm name:

Owner:

Registration number:

Farm co-ordinates:

The following Registers/records are available and are actively and accurately managed:

	Comment
Stock register	
Monthly Livestock Report	
Post Mortem Records	
Drug Stock Records	
Drug Therapy Records	

Official Inspection Reports:

[Corrective actions applied / not applied to aspects of non-compliance reported on previous inspection(s)]

I, Dr. _____, (Name)

In my capacity as Provincial State Veterinarian, hereby declare that the above farm was inspected on (date) and found to comply with requirements set in the relevant standards for the registration of a farm to supply livestock to export establishments.

Signed at
(place)

(date)

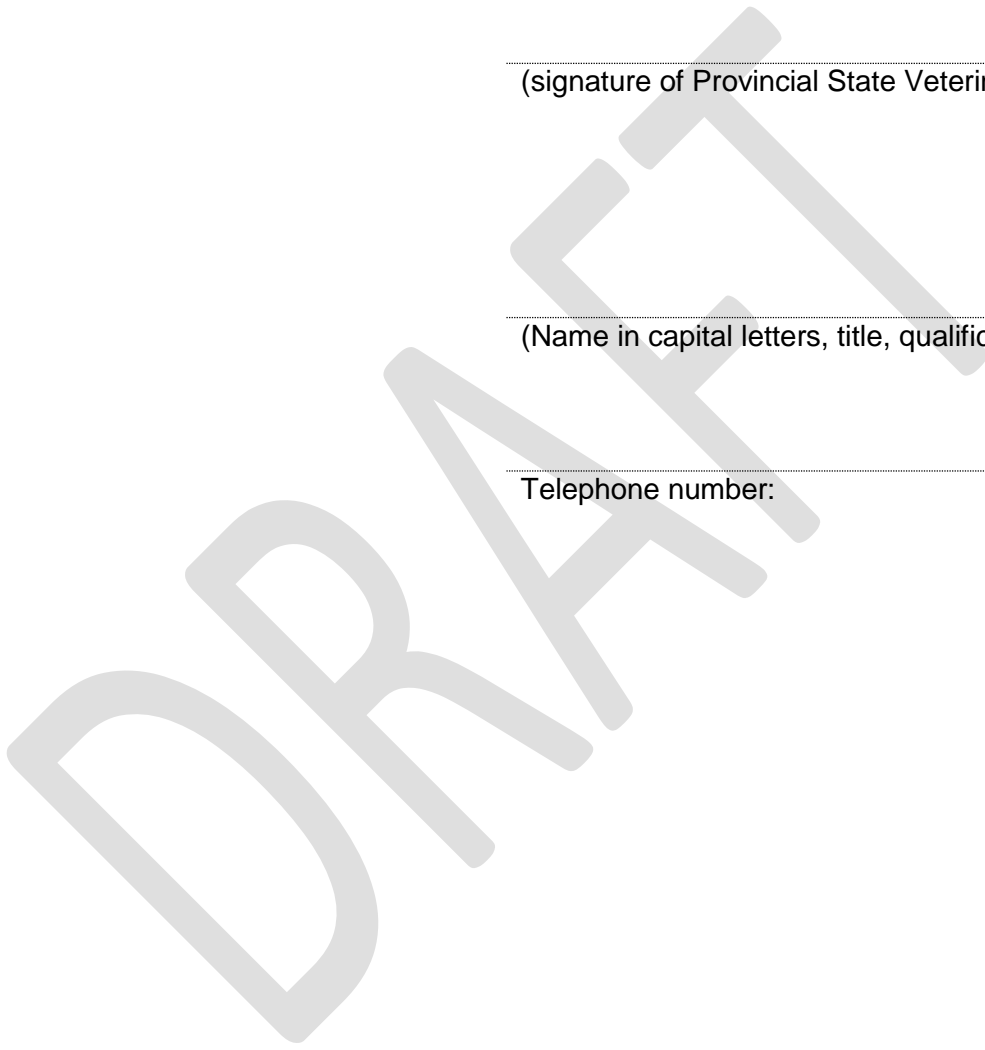
.....

Stamp

.....
(signature of Provincial State Veterinarian)

.....
(Name in capital letters, title, qualifications)

.....
Telephone number:



ANNEX C

REGISTRATION CERTIFICATE FOR SHEEP AND CATTLE FARMS WITH EXPORT STATUS

Registration Certificate to provide sheep and cattle for export of bone-in mutton

It is hereby declared that the farm

Belonging to

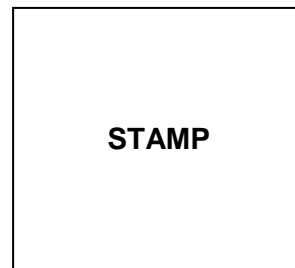
With Registration Number: _____

Complies with requirements set out in the Standard for the Registration of Sheep or Cattle Farms for Export of Mutton.

This registration certificate is valid from _____ **to** _____
(1 year)

.....
Signature

.....
Date



ANNEX D

FORMAT OF DATA BASE FOR REGISTERED FARMS

EXAMPLE OF FORMAT OF DATA TO BE FORWARDED TO THE NATIONAL DIRECTORATE

Farm registration number	Farm Name	Province	District	State Veterinary Area	Owner Initial, surname, postal address, telephone, cell phone and fax number	Longitude Degrees	Longitude Minutes	Longitude seconds	Latitude Degrees	Latitude Minutes	Latitude seconds	Expiry date	Current registration date	1 st Reg date	Date: Last Inspection
OS08004		WCP	Calitzdorp			21	52		32	26					
OS08004		WCP	Calitzdorp		Fax:	21	48		33	37					

RM0900	spruit	NC	Calvini a	Fax:	30	55	20	20						
RM09004	D	NC	Calvini a	Fax:	31	10	20	11						
RM09004		NC	Calvini a	Fax	31	25	20	11						

DRAFT

ANNEX E

MOVEMENT PERMIT FOR LIVESTOCK TRANSPORTED

(Certificate of Origin)

MOVEMENT PERMIT FOR ANIMALS TRANSPORTED FROM A REGISTERED EXPORT FARM TO AN ABATTOIR OR REGISTERED EXPORT FARM

Department of Agriculture:

Province

Directorate: Veterinary

Services

Ref. N°

I. IDENTIFICATION OF SHEEP AND CATTLE

N°	Identificati on numbers	N°	Identificati on numbers	N°	Identificati on numbers	N°	Identificati on numbers	N°	Identificati on numbers
	A		B		C		D		E
1.		31.		61.		91.		121.	
2.		32.		62.		92.		122.	
3.		33.		63.		93.		123.	
4.		34.		64.		94.		124.	
5.		35.		65.		95.		125.	
6.		36.		66.		96.		126.	
7.		37.		67.		97.		127.	
8.		38.		68.		98.		128.	
9.		39.		69.		99.		129.	
10.		40.		70.		100.		130.	
11.		41.		71.		101.		131.	
12.		42.		72.		102.		132.	
13.		43.		73.		103.		133.	

14.		44.		74.		104.		134.	
15.		45.		75.		105.		135.	
16.		46.		76.		106.		136.	
17.		47.		77.		107.		137.	
18.		48.		78.		108.		138.	
19.		49.		79.		109.		139.	
20.		50.		80.		110.		140.	
21.		51.		81.		111.		141.	
22.		52.		82.		112.		142.	
23.		53.		83.		113.		143.	
24.		54.		84.		114.		144.	
25.		55.		85.		115.		145.	
26.		56.		86.		116.		146.	
27.		57.		87.		117.		147.	
28.		58.		88.		118.		148.	
29.		59.		89.		119.		149.	
30.		60.		90.		120.		150.	

II. ORIGIN OF LIVESTOCK

Name: _____

Name of farm/feedlot _____

Co-ordinates of farm/feedlot: East _____

South _____

Local Municipality where registered unit is located: _____

State veterinary area where registered unit is located: _____

Number of animals arriving at the farm/feedlot/abattoir: _____

Registration number: _____

This permit:

- a) Is valid for 10 days from date for issue and for one consignment only
- b) Must accompany the animals mentioned above
- c) Must be produced for inspection in demand by provincial state veterinarian or authorised private veterinarian
- d) Animals must be free from external parasites
- e) Animals must be transported in accordance with animal welfare guidelines
- f) If applicable: All withdrawal periods must be kept as stipulated on the Health Attestation
- g) Other conditions: _____

Proposed destination:

Abattoir		Farm	
Name:		Name:	
Address:		District:	
Tel N°:		State Vet Area:	
Official Vet:		Contact Person:	
Tel N°:		Tel N°:	

III. DECLARATION*

I _____ hereby certify that

The Information provided above is true and accurate and that no relevant information was withheld.

Signed at (place) _____ (date) _____ *

(Signature owner / authorised signatory)

** To be completed by the Provincial State Veterinarian in whose district the registered export farm is situated.

IV. ATTESTATION BY THE RECEIVING AUTHORISED PERSON**

I, the undersigned State Veterinarian hereby certify that the

number of sheep and/or cattle

animals described above (2) arrived

on

(Name and number of abattoir/registered farm)

(date)

Signed at (place)

(date)

(signature of Provincial State veterinarian)

Stamp

(name in capital letters, title and qualification of signatory)

Done at (place)

(date)

*

(Signature of Provincial State Veterinarian)

Stamp

(Name in capital letters, title and qualification of signatory)

** To be completed by the Official State Veterinarian at the abattoir or the PSV in whose district the registered export farm is situated.

ANNEX F

ISSUING PROVINCIAL STATE VETERINARIAN

Ref. N° _____

(Farm Registration N° may be used)

**Provincial
Logo**

**Letterhead of issuing
PSV**

Addressed To: _____

(Name of PSV of district where farm of destination is located)

Or (Name of OSV at abattoir of destination)

Address: _____

Tel. N°: _____

Fax N°: _____

ATTESTATION BY THE ISSUING PROVINCIAL STATE VETERINARIAN*

I _____ hereby certify that
the

_____ number of sheep or cattle as identified in the copy of the Certificate of
Origin attached

_____ satisfy the following requirements:

1. The farm is located in the Foot and Mouth Disease Free zone (without vaccination) of South Africa as recognized by the OIE, or outside any Foot-and-Mouth Disease restricted area, as communicated from time to time by the Director of Animal Health or as specified in the latest EU Directives in the case of export to the EU.
2. All animals have been on the registered farm and/or feedlot for more than 60 days

3. The farm from which the animals originate:

3.2 receives regular veterinary inspections;

3.2 was not under animal health restrictions in connection with any disease to which the animals concerned are susceptible;

Signed at (place) _____ (date) _____ *

(Signature of Provincial State Veterinarian)

Stamp

(Name in capital letters, title and qualification)

* This health attestation is valid for 10 days.

ANNEX G

STOCK REGISTER FOR SLAUGHTER LIVESTOCK

FARM REGISTRATION NO.: _____

FARM NAME _____

OWNER'S NAME _____

IDENTIFICATION NUMBER	DATE OF IDENTIFICATION	REMOVAL DATE	REASON FOR REMOVAL

ANNEX H

MONTHLY AND QUATERLY LIVESTOCK REPORT FOR ALL LIVESTOCK ON FARM/FEEDLOT

FARM REGISTRATION NO.: _____

FARM NAME _____

YEAR _____

OWNER'S NAME _____

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
BEGINNING TOTAL												
<u>PLUS</u> : LAMBS AND/OR CALVES BORN												
<u>PLUS</u> : BOUGHT IN(1)												
<u>MINUS</u> : MORTALITIES												
<u>MINUS</u> : SOLD												
<u>MINUS</u> :												

SLAUGHTERED(2)													
END TOTAL													

- a. Give details of previous owner/farm and official movement permit.
- b. On farm slaughter, local slaughter and export slaughter included

ANNEX I

POST MORTEM EXAMINATION RECORDS

FARM REGISTRATION NO.: _____

FARM NAME _____

OWNER'S NAME _____

DATE OF DEATH	ID / TAG NUMBER	POST MORTEM/LABORATORY FINDINGS	CHECKED BY VETERINARY SERVICES	
			DATE	SIGN

ANNEX J

DRUG STOCK RECORD

FARM REGISTRATION NO.: _____

MONTH _____

FARM NAME _____

YEAR _____

OWNER'S NAME _____

	PRODUCT NAME	EXPIRY DATE	WITHDRAWAL PERIOD	STOCK VOLUME	VETERINARY OFFICIAL	
					DATE	SIGNATURE
ANTIBIOTICS						

DRUG STOCK RECORD

FARM REGISTRATION NO.: _____

MONTH _____

FARM NAME _____

YEAR _____

OWNER'S NAME _____

	PRODUCT	EXPIRY	WITHDRAWAL	STOCK	VETERINARY OFFICIAL	
	NAME	DATE	PERIOD	VOLUME	DATE	SIGNATURE
INTERNAL PARASITICIDES						

DRUG STOCK RECORD

FARM REGISTRATION NO.: _____

MONTH _____

FARM NAME _____

YEAR _____

OWNER'S NAME _____

	PRODUCT NAME	EXPIRY DATE	WITHDRAWAL PERIOD	STOCK VOLUME	VETERINARY OFFICIAL	
					DATE	SIGNATURE
EXTERNAL PARASITICIDES						

28

DRUG STOCK RECORD

FARM REGISTRATION NO.: _____

MONTH _____

FARM NAME _____

YEAR _____

OWNER'S NAME _____

	PRODUCT NAME	EXPIRY DATE	WITHDRAWAL PERIOD	STOCK VOLUME	VETERINARY OFFICIAL	
					DATE	SIGNATURE
OTHER						

ANNEX K

DRUG APPLICATION RECORD

FARM REGISTRATION NO.: _____

MONTH _____

FARM NAME _____

YEAR _____

OWNER'S NAME _____

	ID ANIMAL/ GROUP	PRODUCT NAME	DATE APPLIED	REASON FOR TREATMENT	WITHDRAWA L PERIOD	VETERINARY OFFICIAL	
						DATE	SIGNATURE
ANTIBIOTICS							

DRUG APPLICATION RECORD

FARM REGISTRATION NO.: _____

MONTH _____

FARM NAME _____

YEAR _____

OWNER'S NAME _____

	ID ANIMAL/ GROUP	PRODUCT NAME	DATE APPLIED	REASON FOR TREATMEN T	WITHDRAWAL PERIOD	VETERINARY OFFICIAL	
						DATE	SIGNATURE
INTERNAL PARASITICIDES							

DRUG APPLICATION RECORD

FARM REGISTRATION NO.: _____

MONTH _____

FARM NAME _____

YEAR _____

OWNER'S NAME _____

	ID ANIMAL/ GROUP	PRODUCT NAME	DATE APPLIED	REASON FOR TREATMEN T	WITHDRAWAL PERIOD	VETERINARY OFFICIAL	
						DATE	SIGNATURE
EXTERNAL PARASITICIDES							

DRUG APPLICATION RECORD

FARM REGISTRATION NO.: _____

MONTH _____

FARM NAME _____

YEAR _____

OWNER'S NAME _____

	ID ANIMAL/ GROUP	PRODUCT NAME	DATE APPLIED	REASON FOR TREATMEN T	WITHDRAWAL PERIOD	VETERINARY OFFICIAL	
						DATE	SIGNATURE
OTHER							

ANNEX L

SAMPLING LEVELS AND FREQUENCY

The purpose of this Annex is to define the minimum number of animals from which the samples must be taken.

Each sample can be analysed for detecting the presence of one or more substances.

Bovine animals

The minimum number of animals to be controlled each year for all kinds of residues and substances must at least equal 0,4 % of bovine animals slaughtered the previous year, with the following breakdown:

Group A: 0,25 % divided as follows:

One half of the samples are to be taken from live animals on the holding;

(by derogation, 25 % of samples analysed for the research of Group A 5 substances can be taken from appropriate material (feedingstuffs, drinking water, etc.))

One half of the samples are to be taken at the slaughterhouse.

Each sub-group in Group A must be checked each year using a minimum of 5 % of the total number of samples to be collected for Group A.

The balance must be allocated according to the experience and background information of the Member State.

Group B: 0,15 %

30 % of the samples must be checked for Group B 1 substances.

30 % of the samples must be checked for Group B 2 substances.

10 % of the samples must be checked for Group B 3 substances.

Sheep and goats

The minimum number of animals to be checked for all kind of residues and substances must at least equal 0,05 % of sheep and goats over three months of age slaughtered the previous year, with the following breakdown:

Group A: 0,01 % Each sub-group of Group A must be checked each year using a minimum of 5 % of the total number of samples to be collected for Group A. The balance will be allocated according to the experience and background information of the country.

Group B: 0,04 % The same breakdown per sub-group as for bovine animals has to be respected. The balance will be allocated according to the experience of the country.

DRAFT

ANNEX M

DEPARTMENT OF AGRICULTURE, FORESTRY AND FISHERIES

IMPARTIALITY AND CONFIDENTIALITY DECLARATION

Declaration:

I,

..... with identification number
(full name)

(Insert identification number)

1. Declare that I shall not disclose any information or records which I acquire, or to which I am exposed in the performance of my appointed duties, including by way of illustration, to any person or organization not authorized to receive and / or possess such information or records.
2. I further declare that I shall take all steps required of me by the Department of Agriculture, Forestry and Fisheries to ensure that information and records are not disclosed to any person or organization not authorized to receive and / or possess such information or records.
3. I further declare the following with regard to my duties carried out as an appointed private veterinarian / stable manager, should I have any commercial, financial or personal interest I will advise the Department of Agriculture, Forestry and Fisheries accordingly and undertake to fully declare the nature and extent of any such interest.
4. I undertake to perform my duties at the quarantine station with integrity.
5. I undertake to protect any and all proprietary rights of any parties during the course of my official duties at all times, provided that this will not apply where I am required by law to disclose such information.

- 6. I agree not to engage in any activity/activities that may conflict with my independence of judgment and integrity in relation to my duties.

I understand and I agree that any action or inaction on my part which amounts to a breach of this impartiality and confidentiality declaration may subject me to disciplinary action and / or criminal prosecution under the applicable laws of the Republic of South Africa.

The meaning and implication of this impartiality and confidentiality declaration has been explained to me to my satisfaction.

Whereupon, I have executed two copies of this impartiality and confidentiality declaration, each of which shall be considered an original for all purposes on this day of 20...

Private veterinarian / stable manger

Place:

Date:

Directorate Inspection Services

Department of Agriculture, Forestry and Fisheries

Place:

Date:

ANNEX N

DEPARTMENT OF AGRICULTURE, FORESTRY AND FISHERIES

DECLARATION OF INDEPENDENCE
(DISCLOSURE OF INTERESTS FORM)

Declaration:

I,

..... with identification number
(full name)

(Insert identification number)

Hereby certify that the following information is complete and correct to the best of my knowledge:

1. Shares and other financial interests

	Comment
Number of shares/Extent of financial interests	
Nature	
Name of Company/Entity	

2. Directorships and partnerships

	Comment
Name of corporate entity or partnership	
Type of business	

3. Consultancies and retainerships

	Comment
Name of client	
Nature	
Type of activity/business	

4. Sponsorships

	Comment
Source of assistance / sponsorship	
Description of assistance / sponsorship	

SIGNATURE OF PRIVATE VETERINARIAN / MANAGER

DATE: _____

PLACE: _____